

**OFFICE OF SELECTMEN
6 HOLLAND STREET
PO BOX 139
MOULTONBOROUGH, NH 03254**

Selectmen's Meeting

July 28, 2016

MINUTES

Selectmen: Christopher P. Shipp, Chair, Russell C. Wakefield, Vice Chair, Josiah H. Bartlett, Jean M. Beadle, Paul T. Punturieri; Walter P. Johnson, Town Administrator; and Hope K. Kokas, Administrative Assistant.

I. CALL TO ORDER: Chris called the meeting to Order at 7:05 P.M.

II. PLEDGE OF ALLEGIANCE:

III. REVIEW / APPROVAL MINUTES: Paul asked about the Non-Public Minutes of July 2016 and letter regarding wage adjustment. Walter will review the minutes and report back to the Board. Paul Made the Motion to approve the Non-Public minutes of July 7, 2016, the meeting minutes and Non-Public minutes of July 14, 2016, and meeting minutes of the July 21, 2016 work session minutes as written. Jean Seconded. Chris abstained for the meeting minutes of July 14th, as he was not present. Josh abstained for the meeting minutes of July 21st, as he was not present. The Motion carried Unanimously.

IV. NEW BUSINESS:

1. Review for Action: Consent & Signature File as of July 28, 2016:

7/28/16	Application for Construction of Driveways	014-004-001-000-000
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Paul Made the Motion to approve the Consent & Signature File for July 28, 2016. Josh Seconded. The Motion carried Unanimously.

2. Review for Action: Restoration of Involuntarily Merged Lots, MBLU 092-063: Chris reported that the owner of 30 Westborn Circle, now known as Map 092 Lot 063, is requesting that the property be restored to 2 lots, from what was known as Map 082, Lots 394, 395, and 396. The garage was situated very close to the boundary between lots 394 and 395, therefore, these lots were merged by the conduct of the property owner. Staff is recommending that the Selectmen approve restoring lots 394 and 396, which would result in 2 lots. Russ Made the Motion to approve the restoration of what had been formally known as Map 082 lots 394 and 396 as stated in the memo dated July 22, 2016, that there is a potential of a civil issue stemming from the deed language restricting lot(s) future use, and that there is no guarantee by this action that these now separate entities will meet permitting requirements for septic systems or other development criteria that would allow their use as residential lots. **Paul Seconded the Motion.* Josh questioned the Board having to approve what is deemed as an illegal merger by the Town. Chris and the Board agreed that it has been their practice to formally approve the restoration of lots merged by the Town. The Motion carried Unanimously.

3. Review for Action: Sandwich Fair Temporary Sign Request: Chris reported that this is an annual request. Josh Made the Motion to approve the Sandwich Fair Association's request for the temporary signs as stated in their letter dated July 15, 2016. Paul Seconded and the Motion carried Unanimously.

4. Review for Action: Adoption of Board Goals from Retreat: Walter asked the Board if there should be a change in the priority of their goals or to remain as is. The Board agreed by consensus to prioritize the goals at their next work session, but the goals as written are approved. Chris asked that the draft of the Selectmen's 2016 Goals be placed on the Town's website.
 5. Review for Action: Adoption of New Mission Statement and Charge for Recreation Advisory Board: Paul Made the Motion to approve the new Mission Statement and Charge for the Recreation Advisory Board as written. Jean Seconded. Josh abstained. The Motion carried Unanimously.
- V. **OLD BUSINESS:** 1) Paul reminded the Board that in the past, they have been asked to review and vote on proposed legislation that the NH Municipal Association would target to support, and then send a representative to the NHMA meeting. The Board agreed that they should do this again. 2) Josh asked that items on the next agenda include discussion about cooperation between towns, and also to discuss streaming meetings to become mandatory.
- VI. **OTHER BUSINESS:**
1. Board Update Reports: 1) None.
 2. Town Administrator's Report: Walter reported that the work on the intersection of Routes 25 and 109 is moving along, with a 3 week projection for completion. The road is being closed during the day and opened to traffic at the end of the day. Walter said he would check with Fire Chief Bengtson about a code red on the road closure. The work on the intersection of Far Echo and Moultonboro Neck has had the new poles set, with the power moved, and is now waiting for the cable and telephone wires to be moved next. The draft of the Personnel Handbook is awaiting Heidi's review and will then be forwarded to Attorney Rice for review. It is planned to have the handbook before the Selectmen at their August 25th work session. Walter told the Board that the 2016 Road Project RFP has been issued, and the RFP for the Public Safety Building, Phase 1 will be issued this Friday. The bids for both will be opened at the end of August. Construction on the Public Safety Building parking lot will be delayed until after the September primary. Phase 1 will be everything west of the building, and phase 2 will be everything east of the building, which will require a DES wetlands permit. Walter informed the Board that he and Chief Wetherbee met with the plant manager at CG Roxane and talked about the recent increase in truck traffic and also the proposed runaway ramp. Tim Sullivan, the new CGR plant manager was very cordial, but admitted that he was unfamiliar with the truck runaway ramp. Russ asked if there was any discussion about the land for a proposed runaway ramp that is owned by LRCT. Walter replied that this wasn't discussed and Mr. Sullivan is new to Moultonborough. Mike Kepple accompanied Walter to do a walk around the Lions Club to identify any short and long term repairs/updates needed to the Lions Club building. Mike will provide him with a report and pricing to make any improvements/repairs, along with the operating costs of the building. Josh thought that once the Lions Club lease is terminated, the Board should discuss renaming the building. Paul thought the bigger question was what to do with the building. Chris said that this topic will be discussed during their work session. Chris asked how many of the Board members were stuck in the traffic on Route 25 due to the tree cutting. Josh, Jean and Chris experienced 50 minute waits to travel from Aubuchon Hardware to Town Hall. Josh thought that whatever company was in charge of the traffic control needs to be told to not close the road while they work. Chris agreed

and Walter said he would write a letter to the responsible party. The Selectmen reported that they saw a Moultonborough Police car on site, but were unsure if the vehicle was manned. Josh thought that Chief Wetherbee should be able to tell them what went on. Chris added that July and August are bad months to be doing work on this major state road thoroughfare. It has a negative impact on many businesses. Walter said he'd look into it. Jean added that Sheridan Road has also had tree cutting done, but it wasn't cleaned up and looks a mess. Walter commented that usually the wood is left for the property owner.

3. CIPC Minutes, June 30 & July 21, 2016: Acknowledged.

VII. CORRESPONDENCE:

1. Charter Communications (fka Time Warner), July 20, 2016: Acknowledged.

VIII. CITIZEN INPUT: 1) Joe Cormier told the Board that he had hoped to have a citizens petition to present to the Board by mid-July to request a special Town Meeting to vote on rehabilitating the Lions Club and also to create a Town common on the Taylor property. As the Board knows 50 registered voters must sign the petition, and as of today's date he has obtained 40. Mr. Cormier didn't think it likely that he would obtain the remainder needed, and therefore he feels it isn't likely that he will have the petition for a summer meeting. He did add that perhaps he would have it for Town Meeting. Mr. Cormier felt that there is interest in doing something with these two properties, and added that based on the Town's Tax/GIS map he doesn't see any wetlands on the Lions Club property. Russ said he doesn't want to discourage citizens from participating in their local government, but he would like the Town's elected Boards to have the opportunity to work on these two topics and to let them put their suggestions forth. He added in so doing, the CIPC would vet these projects. Russ felt that citizen's petitions hurt the Town as they are not subject to the CIPC's review. Mr. Cormier said that he would like to see a public forum to discuss these topics. Russ commented that the Selectmen will be discussing both topics during their upcoming work sessions. Josh took issue with Mr. Cormier's statement about the Lions Club not having wetlands. A brief discussion occurred about what defines a wetland.

IX. NON-PUBLIC SESSION: None Needed.

X. ADJOURNMENT: Paul Made the Motion to Adjourn. Russ Seconded.
Motion Carried Unanimously.
Chris adjourned the meeting at 7:45 p.m.

Christopher P. Shipp
Approved

8/11/16 Hope K. Kokas
Date
Respectfully Submitted
Hope K. Kokas, Administrative Assistant